



Caterpillar Setting. Day- Care Newsletter. Autumn term 2 of 2



October–December 2022

On behalf of all the staff at Parklanes Wykeham Childcare Ltd, we would like to wish you all a good half term break (Friday 21st October 2022 to Friday 28th October 2022) Returning on Monday 31st October 2022, this will be a 7 week term. Thank you all for your continued support and we look forward to continue working in partnership with you and your family.

Last day of term will be Friday 16th December 2022.



**Christmas Break—We will be closed from -
Monday 19th December 2022 to Monday 2nd January
2023 And reopening on Tuesday 3rd January 2023**

Reminders!

Morning Session starts at 9.30am with a prompt pick up at 12.30pm

All Day Session: 9.30am - 2.30pm (5 Hours) prompt pick up at 2.30pm

Late Collection Fee

There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.

Please Note:

The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt. **Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week, the latest date being

Friday 2nd December 2022. A 10% LATE charge will be added to all late payments after this date unless agreed with Senior Management.



PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...

Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate there 30hr code each term, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall of fee's will be the responsibility of the parent/carer. Please inform PWC if your circumstances change in anyway. Thank you!

Covid-19 Procedures (Monitoring)

Parklanes Wykeham Childcare are working closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide. At present parents will not be allowed within the setting unless agreed. A member of staff will meet & greet you and your child/ren & sign in/out your child within the setting. Please use the outside garden area for access and collection.

We understand that it has been a challenging couple of years for all of us and very much appreciate the payments that are still coming through. We are a family business and prompt payment is very helpful with cashflow.

Can parents please be aware to give us enough notice if, or when you are returning for our services. Spaces can not be guaranteed, on return, and will not be kept open!

Could Parents/Carers please keep to Social Distancing Rules

If you have any questions please **email info@childcarepwc.co.uk or contact Andy/Bev.**

Please read Government guidelines and lets work together

Thank you for your co-operation and please stay safe!



**The Forest Row Centre,
Lodge lane, Collier Row,
Romford, RM5 2LD
info@childcarepwc.co.uk
www.childcare-pwc.co.uk**

Save the number

If your child/ren are unwell or will not be attending pre-school

Please call us on 07754 064665

you may use this number for any other queries you have:

Bev 07752 546910 or Andy 07763 412496



Parental Declaration

If your child is in receipt of EEE funding or the Two Year Funding you will be asked by Teresa to sign the 'Parental Declaration Form' before we finish for Christmas to ensure that your child/ren continue to receive their 15 hours entitlement from 1st January 2023 to 31st March 2023

Designated Safeguarding

**Mrs Beverley Nicholls – Director /Lead DSL
Mr Andrew Nicholls – Director / Deputy DSL
Teresa - Senior Manager /DSL SENDCo
Mandy, Louise & Dawn - DSL,**

Lunch and Snack:

Can you please ensure that your child's lunch box and snack are healthy and nutritious

Lunch Boxes

Please put your child's name clearly on their lunch box, and ensure the lunch box is plastic and not a material one so we can sanitise it.

Snack

Please supply a small snack and ensure that their snack is separate from their lunch box and has their name is clearly marked on it.

i.e piece of fruit & crackers

Milk and water will be supplied by PWC.



Please **Do Not** put treats like sweets, nuts, fizzy drinks, cheese strings, chocolate, peanut, or fruit strings in your child's packed lunch this includes:

IMPORTANT SAFETY NOTICE FOR ALL PARENTS/CARERS

It has been brought to our attention that cars are still being contently driven too fast within the carpark area. Please ensure that you drive slowly & carefully when arriving & leaving the Setting! (Thank-You)



Up and coming 'Special Events'

Christmas carols at The Lodge (Date TBC)
Christmas Nativity or Carols (Date TBC)
Christmas Party (Friday 16th December 2022)
Christmas Fundraising Raffle
Christmas Cards (Class Fundraising)

Harvest Festival—Thank You to everyone for your Harvest Festival donations

This Term's Topic this term is:
Celebrations and Christmas

Week 1 - Fireworks (05.11.2022—Firework Pictures)
Week 2—Remembrance Sunday (13.11.2022 –Poppy Wreath)
Week 3—St Andrew's Day -(30.11.2022—Scottish Flags)
Week 4—Hannukkah- (Menorah Recipe)
Week 5—Christmas Cards & Icing Biscuits)
Week 6—Christmas (Reindeer Food & Christmas Cards)
Week 7—Christmas (Christmas Concert & Party)

Staff CPD training September to October 2022:-

- Tooth Fairy Accreditation training (All Staff)
- EYFS training (All Staff)
- Unpicking the new EYFS Curriculum (Bev, Teresa & Mandy)
- Designated Safeguarding Lead training (Mandy)

IMPORTANT! Late Charges!

Please ensure that you collect your child promptly. Any children collected after their designated collection time will be charged **£5.00 for every 15 minutes**

Please ensure that you bring your child's **Two-Way Books** to every session.

Parent/Carer Questionnaires—

Please visit our website and take time to complete our questionnaire and tell us about your experiences, let us know how we are doing and how we can do better!!

Early Years Pupil Premium

Sign up with your setting to get extra funding to support your child's learning

Early years Pupil Premium is additional funding for early years pre-school settings to improve the education they provide for disadvantaged 3-4-year olds including, but not restricted to, those adopted from care. The funding goes directly to registered early years providers that offer children the **free early education entitlement**.

This extra funding will be spent to close the gap in attainment with training and resources to suit the requirements of the Setting.

Polite Notice:

Please ensure that litter is placed in the bins provided on the grounds of the centre. Thank You.



Key Contacts:

Teresa Patrick: Senior Manager
Paula-Purple Group.
Dawn-Orange Group.
Louise-Yellow Group.
Mandy-Green Group.
Claire—Support Worker

Can you let us know if you have changed your:

- Home Phone Number
- Mobile Phone Number
- Or you have changed your address

Like us on our Facebook Page:

'PWC Ladybirds Butterfly Grasshopper Caterpillars @parklaneswykehamdaycare'

